

You are cordially invited to attend the **WestWinds HOA Annual Meeting** on **April 27th, 2024, 10:00 a.m. - noon** inside **Raj's Pavilion, 11330 Country Club Road, New Market, MD**. Please bring a folding or lawn chair - water, donuts and/or muffins, and coffee will be available. This Annual Meeting is required under the WestWinds bylaws to (1) elect Directors to fill Board vacancies, (2) hear reports from officers and volunteer committees, and (3) provide homeowners with a forum to ask questions and provide feedback to the Board. The agenda is below:

1. Roll Call and Certification of Proxies
2. Proof or Waiver of Notice
3. Reading and Disposal of Minutes from Previous Meetings (if any)
4. Officers and Committee Reports
5. Election Results for Board of Directors
6. Old Business
7. New Business
8. Adjournment

**ATTAINING QUORUM** To make quorum and hold the meeting, **at least 25% of eligible Members (one per household) must attend in person or by proxy**. If we fail quorum, the meeting must be adjourned - no business or votes can take place. Previously submitted proxy forms and in-person or electronic ballots remain valid for the makeup meeting. To avoid the expense of holding a makeup meeting paid for with your HOA dues, we need each household to (1) attend the meeting and vote in person or (2) complete, sign, and submit a proxy form naming a WestWinds homeowner who will attend the meeting to count towards quorum and/or vote on your behalf. **If you can't attend the Annual Meeting but vote electronically, please submit a paper non-voting quorum proxy.**

**BOARD OF DIRECTORS ELECTION** There are two vacancies and two candidates (**Conor Moe and Catherine Randazzo**). Candidate bios are [on our website](#). In person voting occurs by paper ballot at the meeting. Absentee/advance voting options include filling out a paper proxy form and electronic voting (invites will go out by email on April 15<sup>th</sup>, one per household, to the primary address in PayHOA).

ATTENDING THE MEETING?	CAN'T ATTEND OR AREN'T SURE?
<ul style="list-style-type: none"><li>• <b>No Proxy needed!</b><ul style="list-style-type: none"><li>○ First homeowner to sign in counts toward quorum.</li></ul></li><li>• <b>Vote by paper ballot</b><ul style="list-style-type: none"><li>○ Ballot goes to first homeowner to sign in</li><li>○ One vote per WestWinds home or lot</li></ul></li></ul>	<ul style="list-style-type: none"><li>• <b>Submit Paper Proxy Form 4/15 – 4/25</b><ul style="list-style-type: none"><li>○ See proxy form for submission options/deadlines</li><li>○ Designate voting or nonvoting quorum proxy</li><li>○ One vote or proxy per WestWinds home or lot</li></ul></li><li>• <b>Vote Online 4/15 – 4/25</b><ul style="list-style-type: none"><li>○ 1 email voting invite per household</li><li>○ <b>Please submit nonvoting paper proxy form if not attending!</b></li><li>○ One vote per WestWinds home or lot</li></ul></li></ul>

**Questions?** Email [president@westwindshoa.org](mailto:president@westwindshoa.org) or [visit the Election page](#) on the WWHOA web site! See you there!